



Museum of Ontario
Archaeology
History In Your Hands

The Museum of Ontario Archaeology is hiring a Camp Coordinator for our summer season, beginning May 23rd and ending August 28th. This position is 35hrs/week, \$15/hour, with availability to work weekend hours as needed.

The successful candidate will have a background and interest in Education, Anthropology/Archaeology, Public History, Museum Studies, First Nations studies, or similar University program. They will possess both a positive attitude and a strong work ethic.

The Museum of Ontario Archaeology is an independent registered charity supporting the education and preservation of Ontario's archeological heritage. The museum holds over 2.5 million artifacts and is located adjacent to the Lawson site village, a provincially designated archeological site once inhabited by up to 2,000 Indigenous peoples in the 16th century. As a heritage site, the MOA draws visitors and tourists of all ages seeking to learn more about Ontario's history.

Under the general supervision of the Digital Programming & Communications Officer, the Camp Coordinator's primary responsibility will be assisting in the development and implementation of the Summer Camp program for children ages 8-12. They will serve in a leadership position, supervising the Junior Camp Counsellor Staff and volunteers. The successful candidate will also be involved in developing, planning, and implementing educational programs for schools, tour groups and other visitors. Supervisory and leadership training will be provided.

In addition, the ideal candidate will have the following skills:

- Experience working with children (in a classroom or camp setting would be an asset)
- A positive attitude and strong work ethic
- Excellent interpersonal and communication skills
- Experience with public speaking or delivering educational programs would be an asset
- Creative thinker, who thinks outside the box
- A keen interest and understanding of Canadian/Ontario archeological heritage
- The ability to work independently and in a team environment
- First Aid training certificate
- Proficient in MS Office Suite
- Experience in supervisory or leadership role would be an asset
- Meet the eligibility requirements of the Young Canada Works program
- A clean criminal record and vulnerable sector check prior to employment

Applications are due by **Friday, May 6th** before 5:00pm.

We thank all interested candidates, but only those selected for an interview will be contacted.

Please email resume and cover letter to:



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