



Museum of Ontario
Archaeology
History In Your Hands

Archaeological Collections Assistant

The Museum of Ontario Archaeology is looking for a candidate for a workstudy with our archaeological collections.

Two placements for the Summer 2019 term is available. You will;

- Process archaeological collections in preparation for long term storage, including sorting, re-boxing, re-packaging, cataloguing, labeling, and photography
- Maintain and organize collections inventory
- Assist with consolidating MOA archaeological collections into the Collections Repository
- Ingest collections materials into the SA Inventory Database
- Digitization of collections material
- Assist visiting researchers

You will Learn:

- Object handling
- Collections packaging standards
- Collections inventory management
- Basics of 3d printing and scanning

Why Should I work with MOA?

You will be joining a dynamic and dedicated team while working hands-on as a professional in your field with opportunities to broaden your experience and work with new and innovative technologies in a museum environment. Through MOA you will;

- Learn more about Ontario's archaeology, cultural diversity, and history
- Gain practical experience in the application of innovative museum technologies such as database management, digital record management, and library management.
- Develop a network of contacts with professionals and volunteers who share similar interests

Applicants with experience with archaeological collections and Ontario archaeology are preferred. Applicants should also be organized, detail oriented, and have a passion for the museum field.

Interested applicants must submit a resume and cover to Heather Hatch, Collections Manager, at heather@archaeologymuseum.ca